



08 11 2015 School Board Meeting 5 00 PM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting. A voluntary invocation may be offered the opening of the School Board meeting by a private citizen. The views or beliefs expressed in the invocation have not been reviewed nor approved by the School Board, and the Board is not allowed, by law, to endorse the religious beliefs or view of this, or any other speaker.

Pledge of Allegiance

1. [C-1: Gracie Gibbs, Spessard Holland Elementary](#)

Call Meeting to Order

Acceptance of Agenda

2. [C-2: Accept the Agenda for the August 11, 2015, School Board Meeting as Revised](#)

Motions:

Motion to accept the Agenda for the August 11, 2015, School Board Meeting. - PASS

Vote Results

Motion: Lori Cunningham

Second: Lynn Wilson

Kay Fields - Absent

Hunt Berryman - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers	- Aye
Lynn Wilson	- Aye
Lori Cunningham	- Aye

Special Recognitions

Public Comments on Agenda Items

3. [C-3: SPEAKERS](#)

Approval of Minutes

4. ~~C-4: Approve the Minutes of July 28, 2015, Work Session~~

5. [C-5: Approve the Minutes of the July 28, 2015, School Board Meeting](#)

Attachment: [07 28 2015 School Board Minutes.pdf](#)

Motions:	
Motion to approve the Minutes of the July 28, 2015, School Board Meeting.	- PASS
Vote Results	
Motion: Hazel Sellers	
Second: Hunt Berryman	
Kay Fields	- Absent
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Lynn Wilson	- Aye

6. [C-6: Approve Minutes of the July 21, 2015 School Board Meeting](#)

Attachment: [07 21 2015 School Board Minutes.pdf](#)

Motions:	
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Motion to approve the minutes of the July 21, 2015 School Board Meeting. - PASS

Vote Results

Motion: Lynn Wilson

Second: Lori Cunningham

Kay Fields - Absent

Hunt Berryman - Aye

Lori Cunningham - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Lynn Wilson - Aye

Approval of Consent Agenda

7. [C-7: Approve the Consent Agenda](#)

Motions:

Motion to approve items under the Consent Agenda. - PASS

Vote Results

Motion: Lori Cunningham

Second: Hazel Sellers

Kay Fields - Absent

Hunt Berryman - Aye

Lori Cunningham - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Lynn Wilson - Aye

New Administrator Announcements

8. [C-8: New Administrators](#)

Attachment: [8-11-15 BM New Administrator BIO's.pdf](#)

Consent

Business Services General Items

9. [C-9: 3rd Quarter FY15 Disposition Report](#)

Attachment: [3rd Qtr FY15 Disposition Summary.pdf](#)

Attachment: [3rd Qtr FY15 Disposition Rpt.pdf](#)

Business Services Contracts

10. [C-10: Contract with Beth Ingram Therapy Services, Inc. - \\$445,000.00 - ESE](#)

Attachment: [15-16 Beth Ingram Private School Contract.pdf](#)

Attachment: [Beth Ingram Private School BUDGET IMPACT ANALYSIS 15-16.pdf](#)

Attachment: [BethIngramSTATEMENT OF WORK 15-16 Services Plan.pdf](#)

11. [C-11: Agreement: School Board of Seminole County/ECTAC, Title I Program, \\$18,000.00](#)

Attachment: [2016 ECTAC Funding Structure.pdf](#)

Attachment: [Polk-ECTAC Agreement 2015-16.pdf](#)

Business Services Donations - CASH

12. [C-12: \\$1,000 Donation from Mosaic Fertilizer LLC to Fort Meade Middle Senior High](#)

13. [C-13: \\$500 Barbara Bush Foundation Grant from Polk Education Foundation to Fort Meade Middle Senior High School](#)

14. [C-14: \\$1879.20 Donation from Lewis Anna Woodbury Parent Teacher Organization \(PTO\) to Lewis Anna Woodbury](#)

Business Services Donations - NON CASH

15. [C-15: Non-Cash Donation \(Breakfast Equipment\) by Florida Dairy Council to School Nutrition](#)

Attachment: [Florida Dairy Council Breakfast Equipment Grant.pdf](#)

Business Services Purchasing Items for Teaching and Learning Division

16. [C-16: Purchase of World Book Online Subscription Services from World Book, Inc., \\$66,445.00](#)

Attachment: [Sole Source Letter 2015 - 2016 World Book.pdf](#)
Attachment: [Budget Impact Analysis 2015-16 FOR WORLD BOOK.pdf](#)
Attachment: [Quote - Polk Co Schl Dist - WBW 2015.pdf](#)

17. [C-17: Purchase of EBSCO Information Services Online Subscription Services from EBSCO Information Services, - \\$53,140.00](#)

Attachment: [EBSCO sole source.pdf](#)
Attachment: [Budget Impact Analysis 2015-16 for EBSCO.pdf](#)
Attachment: [Ebsco - Quote 2015.pdf](#)

Facilities & Operations General Items – Construction Services

18. [C-18: Pre-Qualified Vendor List](#)

Attachment: [Vendor List Updated 8-11-15.pdf](#)

Human Resource Services General Items

19. [C-19: Polk County Schools Employee Handbook and Benefits Information](#)

Attachment: [Employee Handbook 8-11-15 BM.pdf](#)

20. [C-20: 2015 District Staffing Plan](#)

Attachment: [District Staffing Plan to BM 8 11 15_rev8 10 15_2.pdf](#)

Human Resource Services Recommendations

21. [C-21: Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: [Administrative and Instructional Recommendations Agenda 08-11-15.pdf](#)

Minutes:

***Approved Personnel Recommendations

are Recorded in

Supplemental Records Book 77-A-15,

Pages 48-57.***

22. [C-22: Recommendations for Non Instructional Personnel Actions](#)

Attachment: [Non-Instructional Recommendations Agenda 8-11-15.pdf](#)

Minutes:

***Approved Personnel Recommendations
are Recorded in
Supplemental Records Book 77-A-15,
Pages 48-57.***

23. [C-23: Recommendations for Temporary Duty Assignments](#)

Attachment: [TDA 8-11-15 BM.pdf](#)

Minutes:

***Approved Personnel Recommendations
are Recorded in
Supplemental Records Book 77-A-15,
Pages 48-57.***

Human Resource Services Requests for New Positions and/or Job Descriptions

24. ~~C-24: Create Job Description for 21st Century Curriculum Technician~~

Attachment: ~~21st Century Curriculum Technician JD 8-11-15 BM.pdf~~

Teaching and Learning - General

25. [C-25: 2015-2016 Student Dues and Fees](#)

Attachment: [Dues and Fees 2015-16 JBOWEN.pdf](#)

Regular

Business Services Contracts

26. [R-26: Beth Ingram Therapy Services Inc., Learning Support, \\$846,000.00](#)

Attachment: [Beth Ingram SOW15-1620150803085128.pdf](#)

Attachment: [Beth Ingram Contract15-1620150803085008.pdf](#)

Attachment: [BUDGET IMPACT ANALYSIS 2015-16 for Beth Ingram new form1.pdf](#)

Motions:

Motion to approve the contract with Beth Ingram Therapy Services in the amount of \$860,000.00. - PASS

Vote Results

Motion: Tim Harris

Second: Hazel Sellers

Kay Fields - Absent

Hunt Berryman - Aye

Lori Cunningham - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Lynn Wilson - Aye

Facilities & Operations General Items – Property Management - Land

27. [R-27: Four Corners School Duke Energy Utility Easement](#)

Attachment: [15 08 11 936611-Duke Energy New Corp Easement.pdf](#)

Motions:

Motion to approve the donation of a utility easement to Duke Energy Florida, Inc. - PASS

Vote Results

Motion: Hunt Berryman

Second: Lori Cunningham

Kay Fields - Absent

Hunt Berryman - Aye

Lori Cunningham - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Lynn Wilson - Aye

Work Force - Charter School Division

28. [R-28: Polk State Lakeland Gateway to College Charter High School](#)

Attachment: [BM-Summary-Gateway Contract Mod 8.11.15.pdf](#)

Attachment: [GHS Amendment Submitted June 2015.pdf](#)

Motions:

Motion to approve Polk State Lakeland Gateway to College Charter High School's request for two additional years added to the current charter contract. - PASS

Vote Results

Motion: Hazel Sellers

Second: Lori Cunningham

Kay Fields	- Absent
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Lynn Wilson	- Abstain

Public Hearing

Superintendent's Report

29. [Superintendent's Report](#)

Minutes:

Superintendent LeRoy reminded the community that, beginning this week, we are offering ACT Prep Course work and tutoring over a number of days or those students that received Certificates of Completion and did not receive their High School Diplomas this year as graduates. The School District is also paying for the students to take the ACT. Details are available on the Polk County Schools Website www.polk-fl.net. She also reported that approximately one half of the students contacted have signed up and that 45-50 students have already received their scores required for the ACT. We are very proud of their accomplishments. Sign up ahead of time is required.

The next work session will be Tuesday, September 8, at 12:30 PM in the Superintendent's

Large Conference Room followed by the School Board Meeting at 5:00 PM in the auditorium located at 1915 S. Floral Avenue, Bartow.

Attorney's Report

30. [R-30: Request Authority to Advertise a Public Hearing](#)

Minutes: Attorney Wes Bridges requested the authority to advertise a public hearing to be held on October 6, 2015 during the regularly scheduled School Board Meeting for the adoption of revised School Board policies. A current list was not available of those policies, but they will be finite by the time the notice is published.

Motions:

Motion to approve request to advertise a Public Hearing to address School Board policy changes. - PASS

Vote Results

Motion: Hazel Sellers

Second: Tim Harris

Kay Fields - Absent

Hunt Berryman - Aye

Lori Cunningham - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Hazel Sellers - Aye

Lynn Wilson - Aye

Auditor's Report

31. [R-31: Audit Plan 2015-16](#)

Attachment: [AUDIT PLAN 2015-16.pdf](#)

Minutes:

Ms. Matthews provided highlights on some main excerpts of upcoming projects within the 2015-2016 Audit Plan. Internal Funds audits, which are required by statute, are

contracted out to the CPA firm Carr, Riggs and Ingram, LLC. This is the second year they have done this and the second year that 100% of the schools will be included in the audit. Last year career center audits were added back into the plan which had not been the case for approximately five years. Theft and fraud investigations occur throughout the year with varied time involvement, as well as random payroll audits of schools and departments in an effort to test compliance with School Board Policies and Department of Labor Laws. Purchasing Card audits are performed to ensure compliance with policies and procedures as well as to avoid inappropriate expenditures. Reports are done for each audit performed and provided to the involved parties including the Superintendent and School Board Members. Construction projects are also being monitored by the same CPA firm. In addition, FTE audit checks have been added to ensure school level readiness for state audits and promote adequate record keeping. Ms. Matthews also outlined some ongoing staff duties such as staff training being performed by acting Senior Internal Auditor, Kandice Edwards and others.

Motions:

Motion to approve Internal Audit Services' Audit Plan for the 2015-16 fiscal year. - PASS

Vote Results

Motion: Lori Cunningham

Second: Hunt Berryman

Kay Fields	- Absent
Hunt Berryman	- Aye
Lori Cunningham	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Hazel Sellers	- Aye
Lynn Wilson	- Aye

Motion Minutes: Mrs. Cunningham voiced appreciation to Ms. Matthews and her department for the efforts and work that they do.

Board Members' Report

32. [Hunt Berryman, District 1](#)

Minutes: Mr. Berryman expressed his hope that parents and students, as well as teachers and staff, enjoy a successful school year with the anticipation of great things.

33. [Lori Cunningham, District 2](#)

Minutes: Mrs. Cunningham extended an invitation to Superintendent LeRoy and the School Board Members to attend the Lake Wales area education breakfast and reception Friday, August 21, 2015, at 7:30 AM, at the First Baptist Church. All schools in the Greater Lake Wales area are invited to participate in activities to build camaraderie and prepare to start the new school year.

34. [Hazel Sellers, District 3](#)

Minutes:

Mrs. Sellers updated the Board on Polk Vision's Education Committee Meeting. The Strategic Plan is being reviewed with a focus on the reduction of absenteeism in grades K-5 as part of the alignment plan. A future tactical plan will address a bigger alignment committee to request public assistance.

She also conveyed her congratulations to Summer graduates and acknowledged their perseverance.

Mrs. Sellers thanked the Bartow Chamber of Commerce as well as Polk County School Board employees, Lynn Adams and Rodney Turner, for their recent efforts to help businesses connect with Polk County Schools. She showed appreciation to the Polk County School District, Polk State College, and Victory Church, for hosting and presenting the Harry Wong Professional Development conference as a motivational and practical resource. She is also looking forward to the beginning of the school year and wishes all of the students a happy and productive year.

35. [Dick Mullenax, District 4](#)

Minutes: Mr. Mullenax voiced his appreciation for Gracie Gibbs (Mrs. Seller's granddaughter) leading us in the Pledge of Allegiance.

36. [Kay Fields, District 5](#)

Minutes: Absent.

37. [Lynn Wilson, District 6](#)

Minutes: No report.

38. [Tim Harris, District 7](#)

Minutes: No report.

Public Comments Addressing Items Not on Agenda

39. [Speakers](#)

Minutes:

Omar Mitchell, a former substitute teacher, discussed some experiences he had while working in Polk County Schools over the last 30 years. He was terminated by Kelly Services for giving plants to fifth grade students.

L. D. Wilcox spoke on his concerns for all students based on his experiences in and out of the classroom. He feels we are not making progress and that more action must be taken in Polk County.

Addison Brown discussed suspension and detention of students as well as a lack of Black History curriculum.

Adjournment

The meeting adjourned at 5:46 pm. The minutes were approved and attested this 8th day of September 2015.

Dick Mullenax, Board Chair

Kathryn M. LeRoy, Superintendent